

GLPG Board Meeting Minutes  
April 19, 2018  
Approved May 11, 2017

Present: M. Anderson, D. Cole, G. Gamble, B. Guerin, S. Kirillova, W. Pan, L. Sawicki, C. Seebeck, M. Steinkamp

1. March 22, 2018 meeting minutes approved
2. Officer Reports
  - a. President:
    - 1) Nominating committee (Eldon, Keith, Tina) provided names of candidates for board election for 2018-2020 term; Tim Candy, Sara Laitala, Liz Meyers, Barb Sears, Wendi Tilden, Joan Witter.
    - 2) Cracked Pot tour board denied Guild participation as a non-sale stop on the tour for this year's event.
    - 3) The work day to capture footage for our video production was successful. Follow-up footage was also captured on subsequent days. The board has asked Bill, who has spearheaded this effort from inception, to continue to oversee the production until its completion. He has accepted.
    - 4) Tim Candy will be asked to produce a sign-up sheet for our spring clean-up day. He will create a sign-up sheet for specific jobs and the tools needed to complete them.
    - 5) Margie will produce a sign-up sheet for Tourist in Your Own Town. She is in charge of this event this year.
    - 6) Preparations for the annual meeting are being made.
  - b. Vice President:
    - 1) Thank you sent to Michigan Housing Coalition for a \$200 donation.
    - 2) In discussions with Biggby's corporate officers on the application of adhesive labels advertising our sale on Biggby's coffee cup lids.
  - c. Secretary:

No report
3. Treasurer:

G. Gamble moved and the board approved the 2-year budget prepared by M. Anderson for presentation at the annual meeting.
4. Guild Director:

Leaking kiln-room roof inspected, and it was determined that caulking had melted due to heat escaping from the kiln. Attempts will be made to re-caulk.

## 5. Committee Reports

### a) Membership

No report

### b) Ad hoc 50<sup>th</sup> Anniversary Committee

Planning under way by E. Clark, B. Hyman, M. Jost, T. Oxe, C. Seebeck, M. Steinkamp, J. Witter.

c). Long-term Planning Committee to be created to identify and outline solutions for capital improvement needs at the Guild. This committee will be listed on the Committee sign-up sheet to be distributed prior to the annual meeting.

## 6. Unfinished Business

To reinforce the understanding that the Guild is a non-profit organization and not a contract studio operating for the personal enrichment of its members, the following Policy statement regarding the **Outside Sale of Pots Produced at GLPG** was unanimously adopted:

- 1) For work sold outside of Guild sales by individual potters, the potter will reimburse the Guild at a rate of 10% of the net proceeds for amounts over \$200 per year that the potter receives for the sales of their work.
- 2) Glazed work intended for outside sale must be clearly marked as such and will receive lowest stacking priority.
- 3) An individual potter's net proceeds from outside sales shall not exceed 25% of their Guild proceeds in any fiscal year.
- 4) Reimbursements for outside sales will be remitted to the Treasurer in one lump sum at the conclusion of the fiscal year; be deposited in the Guild's General Operating Account; be reported by the Treasurer to the Board as a part of regular Treasurer reports, and be recorded in Board meeting minutes.
- 5) As with many obligations in the Guild, the honor system is all that binds members to this arrangement.

## 7. New Business

In place of the hard budget cap of \$750 per year for workshop funding, a Workshop Funding Formula was adopted:

1. To maintain annual member dues at their current level of \$375 per year, the annual workshop budget allocation will remain fixed at \$750.
  2. Unspent workshop allocation dollars for the fiscal year will accrue to the following fiscal year.
  3. Any excess workshop revenue, net of expenses, will be added to future workshop budget allocations.
  4. The accumulated workshop allocation (budgeted \$ + excess revenue \$) will be capped at \$3000. Any amount in excess of \$3000 will be returned to the General Operations Account.
  5. Workshop costs in excess of allocated funds will continue to be met by member, student and visitor attendance fees.
8. Adjournment:  
9:50 PM