

Greater Lansing Potters' Guild
Board Minutes
March 16, 2017
(approved April 13, 2017)

Present: M. Anderson, D. Cole, G. Gamble, B. Guerin, S. Laitala, W. Pan T. Rozeboom, M. Steinkamp, J. Witter and C. Seeback (ex-officio)

1. February 18, 2017 minutes approved.

2. Officer Reports

a. President:

- i. E.L. Art Fair: Inquiry regarding selling pots in Guild demonstration area. Request denied since pots not juried and no entry fee paid. Alternatively, suggest having pots at various stages of development on display as well as the new Guild portable display banner
- ii. Mugfest update. Liz Meyers and Barb S. expressed interest in possible involvement. Deb Cole reports that the event is evolving from its original concept. Names have been passed on to fest organizers.
- iii. Nominating committee for new board members appointed: Ann Szilagyi, Lynn Sawicki and Jerry Reid

b. Vice President. Followup will be made with J. Reid and C. Christenson

c. Secretary. No report

d. Treasurer

- i. A second erroneous bill from the IRS for \$17,000 was received and resolved by T. Rozeboom. We now have a letter stating that the Guild owes nothing.
- ii. Budget update presented. Everything is on target. We might end the fiscal year with a small budget surplus.
- iii. Sale financial reporting. A sample of the format that will need to be used, with data from the last two sales, was distributed and discussed. .

3. Guild Director: Toilet has been repaired.

4. Committee Reports

a. Finance:

- i. The annual Independent Financial Review was successfully completed by the finance committee
- ii. Madhu Anderson was selected to succeed Ted Rozeboom as the Guild Treasurer beginning May 1, 2017.

b. Grounds

- i. A few trees came down in the recent wind storm. A member-work party will be organized to cut and remove the trees.

5. Unfinished Business

a. Points Policy

i. It was moved by Witter, **seconded** and passed to adopt the following Points Purchase Policy for Active Members

1. Active Members may purchase up to 10,000 points per year provided the following conditions are met:

- **Member will have fired over 40,000 points of glazed ware during the previous fiscal year (May 1 thru April 30),**
- **Member will have worked a minimum of 150 hours during the previous fiscal year, and**
- **Member will**
 - a. **have entered a combined total of 300 pots in the previous 2 Guild sales**
 - OR**
 - b. **have combined gross sales of \$5000 or greater in the previous 2 Guild sales.**

Up to 10,000 additional points (total 20,000) can be purchased if all the above conditions are met and the member worked at least 200 hours in the previous fiscal year; a maximum of 30,000 total points can be purchased by those members who have met all the above conditions and who have worked at least 250 hours in the previous fiscal year.

Points can be purchased after the close of the fiscal year but prior to June 1 of the current fiscal year at a rate of \$10 per thousand. Eligibility for point purchases will be determined by the Points Book Committee in consultation with the Treasurer or Sales Committee Chair. Payments for points will be made by check (payable to the Greater Lansing Potters Guild) to the Points Book chairperson who will initial and enter the points purchased in the point's book before forwarding the check to the Treasurer.

ii. Bill Guerin will notify the membership

b. **Large Pot Points Policy: It was moved by Anderson, seconded and passed to amend this policy as follows:**

Large Pots Measuring Over 600 Cubic Inches

Each FY active members and Visiting Potters are given 8,000 bonus points for firing large pots (pots measuring over 600 cubic inches). The first 600 points of a large pot are paid for with points earned in the usual manner; pots over 600 points will be paid for from the 8,000 bonus points.

*Example of a pot measuring 900 cubic inches (dimensions 10 x 10 x 9 = 900)
Complete kiln slip with actual dimensions as described above
Record the first 600 points on the Pot Page described previously.
Record 300 points on the Large Pot Page and deduct it from the 8,000-point running balance.*

i. Bill Guerin will notify the membership that the option of purchasing additional large pot points has been eliminated.

c. Pots sold outside of the guild sales. Ted Rozeboom will draft a policy that addresses this issue and bring it to the April board meeting for discussion.

d. Consolidated Committee Descriptions

i. Guerin will submit the current drafts of consolidated-committee descriptions to Handbook editors, Eldon Clark and Wendi Tilden. They will edit and return the edited copies to the Board for final approval at the next meeting..

6. Upcoming Meeting Dates

- i. April 6 Sales Meeting, 7 pm
- i. April 13 Next Board Meeting , 7 pm
- ii. May 11 Annual Meeting, 7 pm

7. Meeting Adjourned at 8:55 pm.

Respectfully submitted
Joan Witter, secretary