

## GLPG Board Meeting

August 27, 2024, 7:00 p.m.

Present: Pamela Timmons, Wenfen Pan, Paul Stokstad, Sophie Wang, Mike Hamm, Sunny Wilkinson, Maureen Nelson, Barb Sears, Charlie Seebeck (not on board)

### Approval of Minutes

The Board approved the minutes from the July Board meeting

### Budget Report

Our net balance is up about \$3,000 from this time last year.

### Facilities update (Barb)

A tankless water heater was installed last week. Total cost with installation and electrical was \$4,628. Thanks to Barb for finding a good deal! We will need to have it cleaned by a plumber twice a year because of mineral buildup.

Clean-up day should be well attended. Plans for both indoor and outdoor work have been made. Some tasks have been readied for people who can't attend.

Various items in the kiln yard need disposal: bricks in kiln yard, pipes from low-temp soda kiln. The catenary kiln will need to be removed and might be saleable. There's a Michigan Potters Resource group on Facebook where we might advertise.

Clay mixer: The Board voted to approve the expenditure of \$1600 to repair the clay mixer.

### Simplified point-keeping option (Sophie)

The Board voted to approve a simplified point-tracking option for active members. On the work side, on a monthly basis, members using the new system will list the monthly tasks and hours and will calculate the hours they have worked over the preceding six-months; on the pot side, members will calculate monthly totals and six-month totals. Members using

this option only need to calculate the new total point balance every six months, not every month. This proposal would not be for VPs, who haven't accumulated enough points yet. The new point-tracking system can be used beginning November 1, 2024. Samples showing how to fill out the forms with the new system will follow later.

#### New kiln project update (Mike)

The \$110,000 in donations has been moved from the investment account to the Founders Fund. \$100 remains in the investment account (the financial person managing the account has waived his management fees). The finance committee will decide whether to keep the investment account open.

25% of the cost of the kilns has been wired to Bailey for the down payment on the two kilns. The expected delivery of the kilns is September 2025.

A company will install a double door with a removable center posts in the kiln room. The doors will open out (to comply with fire codes). That work will probably be done in in winter 2024-25. We do not have a cost estimate for that work yet. We will not be able to use the existing flue from the cat kiln because Bailey has its own system. But will be able to use the same hole in the roof as the existing flue.

The Board approved an ad-hoc New Kilns Committee to deal with the timeline of kiln installation, all aspects of preparing and installation of the kilns, and getting the kilns operating. The Board approved Mike, Judith, Tim Candy, Barb Sears, Chris, and Maureen as members of the committee. If anyone else is interested in serving on the committee, please contact Mike.

#### Other items

Barb received some Guild historical photographs and survey documents originally collected by Eldon Clark. They are being digitized. The Board agreed that the important documents (e.g. survey documents) would be kept by the Guild Director as part of the "director's box" of documents. No decision was yet made for how to store the photographs.

The Board discussed the need for a better system for scheduling and staffing the firings, and also for broader participation in the work of firing.

The meeting adjourned at 8:05.

Next Board meeting

The Board scheduled its next meeting for Tuesday, September 24 at 7:00.