

Greater Lansing Potters' Guild
Board Minutes
February 18, 2017
(Adopted March 16, 2017)

Present: G. Gamble, B. Guerin, S. Laitala, T. Rozeboom, M. Steinkamp, J. Witter and C. Seeback (ex-officio) Absent: M. Anderson, D. Cole, W. Pan

1. January 5, 2017 minutes approved.

2. Officer Reports

a. President:

i. Pot selling possibilities for Guild members in 2017.

1. Grove Gallery - Guild members are invited to put special pots in secondary display in May/June. 30% commission. Voluntary participation.
2. E L Art Fair. Discussed selling pots alongside demonstration. Bill will inquire further.
3. Mugfest. In exploratory stage with two Williamston potters providing leadership. Potters would sell mugs during studio tours. *Buyers* would take them to food and drink vendors for fills. Sept 23/24, 2017 suggested. Representative for planning committee needed.
4. "Be a Tourist" event – Selling to be handled by those with pots to sell.

ii. Large Pot Points for emeritus members – no provision in handbook and no action taken at this time.

b. Vice President. No illnesses; no cards or follow up.

c. Secretary. No report

d. Guild Director: No report

e. Treasurer

i. Members wishing reimbursement for expenses need to be more diligent about submitting invoices and receipts in a timely manner – especially at the end of the fiscal year.

ii. Efforts continue to identify a successor for Ted as Treasurer

3. Committee Reports

a. Membership

i. Visiting Potters selected for the coming year include:

1. 2nd year: Judith Fleishman, Sophie Wang
2. 1st year: Debi Fast, Barbara Hranilovich, Chris Iott

4. Unfinished Business

a. Points Purchase Policy

i. Discussion about a more equitable, work-driven policy continued. Important features were identified – some from the previous policy; some new. Ted

Rozeboom and Bill Guerin will prepare another draft policy to include these features for presentation/discussion at the next meeting.

b. Consolidated Committee Descriptions for Guild Handbook

i. Several Guild committees were combined at the start of the current fiscal year to encourage cross training and eliminate single person committees. New descriptions for the *Member Handbook* will be developed as follows.

1. Sales/Publicity –Bill to draft
2. Outreach/Community activities –Bill to draft
3. Clay/Chemical supplies –Geoff to inquire, Bill to draft
4. Library/historian – Sara to draft
5. Display/Photo – Bill to draft
6. Website/social media – Margie to draft

5. New Business

a. Future fundraising efforts. It may be time to consider asking people to make tax-deductible donations to the Guild for specific capital improvements or to name the Guild as a beneficiary in their estate plans

6. Next Meeting; Thursday, March 16, 2017, at 7 pm.

7. Meeting Adjourned at 1 pm.

Respectfully submitted
Joan Witter, secretary